

RESOLUTION 2024-09

**A RESOLUTION BY THE BOARD OF SUPERVISORS OF THE TOWNSHIP OF LONDONDERRY, DAUPHIN COUNTY, PENNSYLVANIA, AMENDING THE TOWNSHIP 2024 FEE SCHEDULE TO ADD FEES FOR THE ADMINISTRATION AND LICENSING OF RENTAL UNITS IN THE TOWNSHIP.**

**WHEREAS**, the Township of Londonderry, Dauphin County, Pennsylvania (the "Township"), is a Second Class Township and a Municipality existing under laws of the Commonwealth of Pennsylvania; and

**WHEREAS**, the Londonderry Township Board of Supervisors duly enacted Chapter 11 Rental Housing and amended Chapter 27 Zoning of the Code of Ordinances of Londonderry Township on the 1<sup>st</sup> of April, 2024, pursuant to its statutory authority; and

**WHEREAS**, the Board of Supervisors adopted Resolution 2024-01 establishing the fee schedule for Londonderry Township for the year 2024.

**WHEREAS**, the establishment of Chapter 11 Rental Housing and amending of Chapter 27 Zoning has created new administrative and licensing requirements which the Township must administer.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Supervisors of the Township of Londonderry, Dauphin County, Pennsylvania that the 2024 Fee Schedule shall be amended to reflect the fees as described herein and as shown in Exhibit A, specifically:

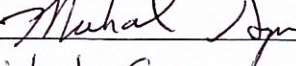
1. Creation of new fee section identified as "III. Rental Permit Fees"
2. Renumbering and correction of numbering of existing fee sections "III. Demolition Permit and Temporary Permit" to "XV. Non-Sufficient Funds and/or Returned Check Fee"

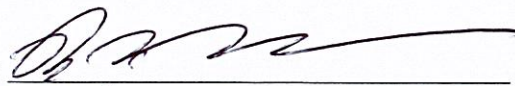
BE IT FURTHER RESOLVED that all resolutions or parts of resolutions that adopt or establish fees, insofar as they are inconsistent with the fees established by this resolution are hereby expressly repealed.

Duly Adopted this 17th day of April, 2024, by the Board of supervisors of Londonderry Township, Dauphin County, Pennsylvania, in lawful session duly assembled

LONDONDERRY TOWNSHIP  
BOARD OF SUPERVISORS

Attest:

By:   
Print: Michael Geyer, Secretary

By:   
Print: BART L. STUFENHANS, Chair

**EXHIBIT A**

**LONDONDERRY TOWNSHIP 2024 FEE SCHEDULE**

REV 04-05-24

**I. BUILDING - MECHANICAL - ELECTRICAL - PLUMBING PERMIT FEES**

**A. Residential Building & M.E.P. Permits**

Application fee (non-reimbursable administrative review)	\$25.00
Minimum Permit Fee	\$50.00
Per \$1,000 of "estimated value of construction" * * additional fees by 3 <sup>rd</sup> party may apply	\$15.00
Re-inspection by Twp. personnel for same item (call back) fee	\$55.00 per re-visit
Re-inspection by Twp. authorized 3 <sup>rd</sup> Party for same item (call back) fee to be paid by applicant	3 <sup>rd</sup> Party inspection fee applies
Re-inspection by Twp. personnel for same item (call back) fee for Island properties using 3 <sup>rd</sup> party transportation.	3 <sup>rd</sup> party transportation fee applies
Re-inspection by Twp. authorized 3 <sup>rd</sup> Party for same item (call back) fee for Island properties to be paid by applicant	3 <sup>rd</sup> Party inspection fee applies
State Fee (all building permits require a State Fee)	\$4.50
Renewal Fee	½ of the original fee plus State Fee

Building permit fees shall be computed based on the greater of "contract price" or "estimated value of construction". The "estimated value of construction" shall be determined by the Township by multiplying the square foot construction cost factor as listed below by the total square footage of work area for the proposed improvement:

<u>Proposed Use Group</u>	<u>Square Foot Construction Cost</u>
1 and 2 family detached dwellings; multi-family; apartments; townhouses; and attached dwellings	\$75.00
Residential garages – attached	\$20.00
Residential garages – detached	\$20.00
Carports or Porches	\$15.00
Basements – unfinished	\$15.00
Basements – finished	\$30.00
Additions	\$100.00
Alterations/remodeling	Per contract price

**B. Commercial Building & M.E.P. Permits**

Application fee (non-reimbursable administrative review)	\$75.00
Minimum Permit Fee	\$100.00
Per \$1,000 of "estimated value of construction"	\$12.00
Re-inspection by Twp. Authorized 3 <sup>rd</sup> Party for same item (call back) fee to be paid by applicant	3 <sup>rd</sup> Party inspection fee applies
State Fee (all building permits require a State Fee)	\$4.50
Renewal Fee	½ of the original fee plus state fee

**II. ZONING PERMIT, FENCE PERMIT, ZONING HEARING BOARD FEES**

Application fee (non-reimbursable administrative review )	\$25.00
Zoning Permit Fee	\$50.00

Zoning Hearing (Variance/Conditional Use) Fees	\$500.00 plus cost of advertising
Zoning Changes	\$500.00 plus cost of advertising
Zoning Appeal Application (Hearing before ZHB)	\$500.00 plus cost of advertising

### **III. RENTAL PERMIT FEES**

Long Term Rental Permit	\$75.00 per unit
Short Term Rental Permit	\$125.00 per unit
Annual Renewal Late Fee	\$50.00 per unit
Appeal application (Before the BOS – 11-602)	\$750.00 plus cost of advertising
Inspection by Twp Staff (Each inspection – Pass/Fail)	\$50.00
Inspection by Twp authorized 3 <sup>rd</sup> Party	3 <sup>rd</sup> Party Fee

### **IV. DEMOLITION PERMITS AND TEMPORARY PERMITS**

Demolition Residential	\$50.00
Demolition Non-Residential	\$100.00
Demolition Accessory Building	\$50.00
Temporary permit (seasonal items, roadside produce stand, vender permit & special events)	\$25.00 (each occurrence)

### **V. MANUFACTURED/MOBILE HOME PARK LICENSE FEE, MANUFACTURED/MOBILE AND INDUSTRIALIZED (MODULAR) HOME INSTALLATION**

Annual Renewal & Inspection Fee	\$600.00
Late annual renewal & inspection fee	\$1,000.00
For each additional home over 50 homes / pads (includes occupied or vacant mobile home pads)	\$15.00 each
Manufactured/Mobile Home Installation	\$300.00 plus Zoning Permit Fee
Industrialized (Modular) Home Installation	\$500.00 plus Zoning Permit Fee

### **VI. SUBDIVISION AND LAND DEVELOPMENT PLAN**

#### **A. Residential and Non-Residential Application Fees:**

Sketch Plan - Basic Fee	\$250.00
Preliminary/Final Plan	(see below)
Basic Fee Residential	\$200.00
Additional Fee	\$10.00 per lot or unit of occupancy
Basic Fee Non-Residential	\$250.00
Additional Fee	\$10.00 per 1,000 square feet
Lot Add-On Plan – Basic Fee	\$250.00
Plan Modification/Waiver Request	\$50.00 per request

#### **B. Escrow Funds (See Professional Consultants Fees and Replenishment of Escrow Funds)**

<u>Residential</u>	(see below)
Sketch Plan	\$250.00
Preliminary/Final Plan	(see below)
Minor Plan (1-3 lots or units)	\$1,000.00
Minor Plan (4-10 lots or units)	\$2,000.00
Major Plan (>10 lots or units)	\$5,000.00 plus \$30.00 per lot or unit
<u>Non-Residential</u>	(see below)
Sketch Plan	\$500.00
Preliminary/Final Plan	\$5,000.00
Lot Add-On Plan	\$500.00

#### **C. Fee in lieu of Dedication (see Ordinance Chapter 22 §410(5))**

The amount of the fee to be paid in lieu of acceptance of dedicated land shall be \$2,200 per residential lot as shown on the subdivision or land development plan, or per dwelling unit, whichever is greater.

**VII. STORMWATER MANAGEMENT PLAN**

**A. Residential and Non-Residential Application / Permit Fees:**

Exemption Request Review [Administrative review to determine if a SWM Plan is required – If a SWM Plan is required, see below]	\$25.00
Minor Residential (6 or fewer lots or units)	\$250.00
Major Residential (7 or more lots or units)	\$500.00
Non-Residential	\$500.00

**B. Escrow Funds (See Professional Consultants Fees and Replenishment of Escrow Funds):**

Minor Residential	\$1,250.00
Major Residential	\$1,500.00
Non-Residential	\$1,500.00

**Stormwater Management Permit shall only be issued upon satisfaction of any outstanding engineering review comments/requirements. SWM Permit is required prior to any on-site construction of stormwater management facilities/improvements.**

**VIII. FLOODPLAIN DEVELOPMENT**

Application fee (non-reimbursable administrative review)	\$ 25.00
Per \$1000 of “estimated value of construction”	\$15.00
Min. Floodplain Development Permit (at issuance)*	\$150.00
Floodplain Determination Plan (LOMA/LOMR)	\$250.00
Initial site inspection with boat involved	3 <sup>rd</sup> party transportation fee applies
Re-inspection by Twp. personnel for same item (call back) fee for Island properties using 3 <sup>rd</sup> party transportation.	3 <sup>rd</sup> party transportation fee applies
Re-inspection by Twp. authorized 3 <sup>rd</sup> Party for same item (call back) fee for Island properties to be paid by applicant	3 <sup>rd</sup> Party inspection fee applies
Escrow Fund (See Professional Consultant Fees and Escrow Funds)	\$1,250.00

\* A Floodplain Development Permit shall not be required for minor repairs (as defined by the Floodplain Development Ordinance) to existing buildings or structures.

**IX. SIGN PERMIT FEES**

0 – 50 square feet	\$50.00
51 – 200 square feet	\$75.00
201 – 300 square feet	\$100.00

Additional Building Permit Fees may apply depending on the type of sign and method of construction

**X. ON LOT SEWAGE DISPOSAL SYSTEM INSPECTION / REPORTING FEES**

On Lot Sewage Disposal System inspection and pumping reports shall be submitted to the Township with an administrative fee in accordance with the following schedule:

Initial Fee with report dated by June 30 <sup>th</sup>	\$25.00
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Failure to submit the required fee or report shall be adjudicated thru the Magisterial District Judge with a minimum fine of \$300.00 plus cost of prosecution and the Township’s reasonable attorneys’ fees.

## **XI. SEWER PERMIT FEES**

On-lot Sanitary Sewer fees for Probe and Perk Tests, Holding Tanks, Permits and/or site inspections are based upon hourly rates as established with the Township Sewage Enforcement Officer (SEO). Public Sanitary Sewer Reservation and Tapping fees, Construction Escrow and Usage Charges are as established with the operating general Sewer Authority.

## **XII. PARK PAVILION RENTAL**

Pavilion #1 or #2 (small)	\$50.00
Pavilion #3 (large)	\$150.00
Employee/Volunteer/Non-Profit - Weekdays	No Charge
Employee/Volunteer/Non-Profit - Weekend - Pavilion #1 or #2	\$25.00
Employee/Volunteer/Non-Profit - Weekend - Pavilion #3	\$75.00

## **XIII. JUNKYARD PERMIT**

Annual Inspection and Renewal	\$150.00
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## **XIV. HIGHWAY OCCUPANCY PERMITS**

In accordance with Chapter 21 Part 1 §102 of Londonderry Township Ordinance 1974-5 dated 06-07-74, the permit application for Road Openings and Excavation shall be accompanied by a fee set forth by the Department of Transportation for highway occupancy permits and restoration charges as set forth below.

### **A. Permit Issuance Fees**

These fees are applied to the administrative costs incurred in reviewing the application and plan(2) and issuing and processing the permit, including the preliminary review of the site location identified in the application, whether or not a permit is issued and processed.

<u>Application Fee</u>	
Utility	\$50.00
<u>Driveways</u>	
Minimum use - (e.g., single-family dwellings, apartments with five or fewer units)	\$25.00
Low Volume - (e.g., office buildings, car washes)	\$40.00
Medium Volume - (e.g., motels, fast food restaurants, service stations, small shopping plazas)	\$50.00
High Volume - (e.g., large shopping centers, multi-building apartment or office complexes)	\$60.00
Other - (e.g., bank removal, sidewalk and curb)	\$30.00
Supplement Fee (each 6 month extension or HOP revision)	\$10.00
<u>Emergency Permit Card</u> (each card)	\$5.00
<u>Driveway Repair Permit</u>	\$10.00

### **B. General Permit Inspection Fees**

These fees are applied to the cost incurred in the preliminary review of the location covered by the permit, and/or spot inspection of the permitted work, and/or subsequent inspection after the permitted work has been completed to ensure compliance with PADOT and Township specifications and permit provisions.

<u>Driveways</u>	
Each minimum use driveway	\$20.00
Each low-volume driveway	\$30.00
Each medium-volume driveway	\$45.00
Each high-volume driveway	\$60.00
<u>Surface Openings</u> - (calculated on the total linear foot of the opening being permitted within different areas of the right-of-way)	

(a) Total linear feet of opening each (100 foot increment or fraction thereof): Opening in pavement Opening in shoulder Opening outside pavement and shoulder	\$40.00 \$20.00 \$10.00
(b) If a longitudinal opening simultaneously occupies two or more highway areas identified in (a), only the higher fee will be charged. Linear distances shall be measured to the nearest foot.	
<u>Surface Openings of Less than 36 square feet</u> - (e.g., service connections performed independently of underground facility installation, Pipe line repairs) (each opening) Opening in pavement Opening in shoulder Opening outside pavement and shoulder If an opening simultaneously occupies two or more highway areas identified in above only the higher fee will be charged	\$30.00 \$15.00 \$10.00
<u>Above-Ground Facilities</u> – (e.g., poles, guys and/or anchors if installed independently of poles) Up to 10 physically connected above-ground facilities (each continuous group) Additional above-ground physically connected facilities (each pole with appurtenances)	\$20.00 \$2.00
<u>Crossings</u> – (e.g., “overhead” tipples, conveyors or pedestrian walkways and “under grade” subways or mines)	\$80.00
<u>Seismograph</u> – Vibroseis Method (e.g., prospecting for oil, gas) First mile Each additional mile or fraction thereof	\$50.00 Hourly rate = \$5.00
<u>Non-Emergency Test Holes</u> in Pavement or Shoulder	\$5.00 each hole
<u>Other</u> - (e.g., bank removal, sidewalk and curb)	\$35.00

### C. Exemptions

Highway Occupancy permit issuance fees and general permit inspection fees are not payable by any of the following:

- 1) The Commonwealth.
- 2) Political subdivisions of the Commonwealth, except when placing a facility longitudinally within more than 100 total linear feet of pavement. In that case, the application and inspection fees for pavement openings will be charged.
- 3) Governmental authorities organized under the laws of the Commonwealth.
- 4) The Federal Government.
- 5) Charitable organizations that are in compliance with Act No. 337, approved August 9, 1963, P.L. 628, as amended (churches, hospitals, schools, charitable institutions, veterans’ organizations, non-profit organizations).
- 6) Utility facility owners for:
  - a) The installation of street lights at the request of PADOT or the political subdivision.
  - b) The replacement or renewal of their facilities prior to a Township resurfacing project after notice from the Township.
  - c) The removal of poles and attached appurtenances.
  - d) Facilities moved at the request of PADOT or the political subdivision.
  - e) The reconstruction or maintenance of their facilities that occupy the right-of-way under private status.

**D. Additional Inspection Fees**

If the Township determines that the permitted work is of sufficient magnitude or importance to warrant assignment of one or more persons to inspect the permitted work on a more than spot inspection basis, the permit will so indicate and the permittee shall be charged for additional salary, overhead and expenses incurred by each assigned inspector and the Township.

**XV. PROFESSIONAL CONSULTANTS FEES AND REPLENISHMENT OF ESCROW FUNDS**

Reasonable and necessary charges by the Township's professional consultants including its architects, engineers and attorneys, for review and reporting on the permits, plans and developments shall be assessed in addition to the fees identified in this schedule.

At the request of the Township, any Escrow Fund identified above that decreases below \$100.00 must be replenished to at least \$500.00 before any additional Township review process may continue. This requirement is applicable to any required Escrow amount of \$500.00 or more.

**XVI. NON-SUFFICIENT FUNDS AND/OR RETURNED CHECK FEE**

In the event a check comes back to the Township due to insufficient funds or is otherwise returned unpaid for any reason, a fee of \$30.00 will be assessed on the returned check.